



Oglala Sioux Tribe

Department of Public Safety

PO Box 300 Pine Ridge, South Dakota 57770

Phone (605) 867-5141 Fax (605) 867-5953



V-A-C-A-N-C-Y A-N-N-O-U-N-C-E-M-E-N-T

Position(s):	Data Entry/Records Technician II	(638-LES)	OSTDPS VA#: 10.009
	Data Entry/Records Technician III	(638-LES)	10.010
	Grants & Contracts Technician	(IDC)	10.011
	Receptionist	(IDC)	10.012
	Property & Supply Assistant Manager	(IDC)	10.013
	Classification/Disciplinary Officer	(Corrections Division-AOF)	10.014
	Assistant Cook	(Corrections Division-AOF)	10.015
	Assistant Cook	(Corrections Division-JDC)	10.016
	Communications Officers- 4 positions	(Communications Division)	10.017

Salary: As Budgeted

Open: Tuesday April 6, 2010

Close: Friday April 30, 2010

Program: OST Department of Public Safety

Location: Pine Ridge Indian Reservation South Dakota

HOW TO APPLY:

Submit a Completed Oglala Sioux Tribe - Department of Public Safety Application of Employment along with the Required Documents as stated in the OSTDPS Application. Return to the OST- Department of Public Safety's Human Resource Office no later than 4:30 pm of the closing date. Mailed in applications postmarked on the closing date will be accepted.

Please have the following required documents when applying for these positions; Valid Driver's License, High School Diploma/GED Certificate, Social Security Card, physical, three (3) letters of reference, Degree of Indian Blood if claiming Indian Preference, DD-214 (long form) if claiming Veteran's Preference, college transcripts/degrees, also any certificates pertaining to this positions. **Faxed and/or Incomplete applications will NOT be considered.**

All applicants are required to a background investigation and drug test.

For more information please contact the OST-DPS
Human Resource Office @ 605-867-5141 ext 8116/8117/8106
Website: www.ostdps.org

Note:
If all required documents are not turned in with the application the application will be considered incomplete and it will be returned to you.